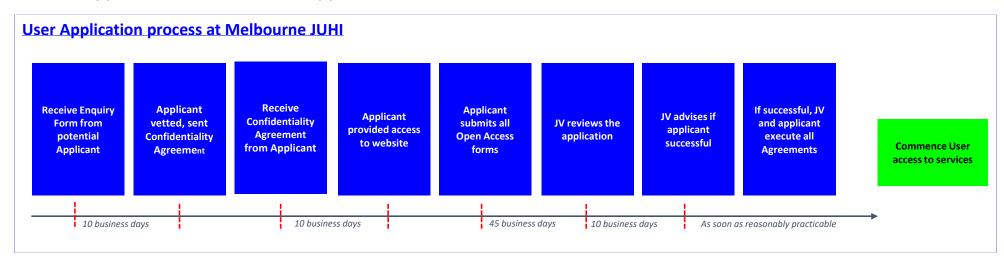
Application, Assessment & Approval Process for Applicant access to the Melbourne Tullamarine Fuel Facilities



The next page provides further detail on Application, Assessment and Approval Process

Application, Assessment & Approval Process for Applicant access to the Melbourne Tullamarine Fuel Facilities

Applicant is directed to Melbourne Tullamarine Fuel Facility website (www.tullamarineairportfuelfacility.com.au) to complete **Enquiry Form.**

Applicant sends **Enquiry Form** to JV Manager via email.

Once the completed **Enquiry form** is verified to the satisfaction of the Operator that the Applicant is a genuine applicant and not subject to international trade sanctions, the Operator will forward a **Confidentiality Agreement** electronically for the benefit of the Infrastructure Provider within 10 business days of receipt of **Enquiry Form**.

Applicant returns signed hardcopy **Confidentiality Agreement** via email.

Applicant provided access to secure part of Mel JUHI website within 10 business days of receiving the signed **Confidentiality Agreement**. Website contains the following documents:

- 1. Application Form
- 2. Qualifying Criteria including assessment basis for meeting Qualifying Criteria
- 3. User Agreement, User Rules and Operating Principles
- 4. Aircraft Refueling Indemnification Agreement
- 5. Core Principles
- 6. Disputes Regime
- 7. Reference Tariff
- User Application fee* (*If Applicant accepted, and incurs tariff charges within 12
 months of successful application, then the User Application fee will be offset against
 Applicant's monthly tariff charges)

Applicant submits Application form for access to the Melbourne JUHI as a non-Participant User providing details to confirm that they meet the Qualifying Criteria. Within 45 business days of receipt of Application form and signed User Agreement, Aircraft Refueling Indemnification Agreement and Core Principles, Infrastructure Provider reviews application and requests any further information/clarification from Applicant by email to be provided within 30 business days. The Infrastructure Provider will review the further information provided within 20 business days. Applicant satisfies the Applicant does not satisfy the Qualifying Criteria. Qualifying Criteria. Within 10 business days after Within 10 business days after completion of review of completion of review of information the Infrastructure Provider provides information Infrastructure unsuccessful Applicant a statement in writing by email of Provider confirms to successful reasons for the decision with a copy to APAM. Applicant in writing by email they have qualified to access the Fuel Facilities. Within 20 business days after providing statement in writing to Applicant, Infrastructure Provider returns original signed documentation back to Applicant. Infrastructure Provider executes all required Agreements with Applicant as Applicant has right to raise a dispute with the soon as is reasonably Infrastructure Provider via the **Disputes regime**. practicable.

Notes:

- 1. Timeframes indicative only.
- 2. The definitions and rules of interpretation set out in the **User Rules** apply to this document, unless the context requires otherwise.

Applicant has option to reapply.

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Three steps to becoming a fuel supplier at Melbourne Airport for Applicants to the Melbourne Tullamarine Fuel Facilities

Three steps to becoming a fuel supplier at Melbourne Airport

- 1. Secure arrangements for continuous supply of jet fuel to JUHI
- 2. Become a user at Melbourne JUHI (Enquiry Form)
- 3. Secure arrangements for into plane services

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