# Pine Rivers Neighbourhood Centre

# ORGANISATIONAL STRUCTURE AND **COMMUNICATION CHART 2009**

# **Management Committee**

- Legal responsibility
- Financial responsibility
- Strategic planning
- Strategic decision making
- Accountability and reporting

General Association Numbership

Policy sub-committee

# **Strategic**

#### Director

- Organisational Leadership and development
- Implementing strategic direction
- Community profile/relationships
- Contract / service agreements
- Overall centre, staff and contractor management
- Consortium management

**Operational** 

# Operational – 5 Focus Areas with Managers and steering groups

#### **FAMILY & INDIVIDUAL SUPPORT** (Support Function)

- Assessment / referral / info / support
- Therapeutic services
  - Counselling
  - Family therapy
- Family Support, incorporating Kid's Friends
- HEIS

### **CENTRE OPERATIONS** Finance, Administration and **Property**

- Finance
- Reception
- ICT
- Admin Support

Potential new stream / focus area if funding / growth continue Support and Advocacy

### LEGAL (Legal Framework)

- Advice
- Education
- Casework (Wills)
- Law Reform

#### **COMMUNITY DEVELOPMENT** (Community Participation – Internal/External)

- Volunteer recruitment, training and review
- CD projects
- Community Centres' Development

#### **COMMUNITY LEARNING** (Training/Development)

- Group supports
- Education courses/workshops
- Adult Literacy

Participants and visitors to the centre